



Title of the qualification (FI)
Title of the qualification (SV)

Siivousteknikon erikoisammattitutkinto (FI)
Specialyrkesexamen f

Translated title of the qualification (EN)

Specialist Qualification for Cleaning Technicians (EN)
This translation has no legal status.

Profile of skills and competences

Composition of the qualification
The common modules of the qualification are **management of facilities services and planning and development of facilities services**. In addition, one of the following modules must also be chosen: **language skills in supervisory assignments, marketing facilities services, management and development of environmental management services, entrepreneurship in cleaning services and a module of some other specialist qualification.**

Vocational skills and competences required for completion of the qualification
Those who have completed the qualification shall:
- have diverse command of practical cleaning work and occupational technology in cleaning;
- know how to provide employees with orientation, supervision and guidance and encourage them to learn new things and develop their work;
- guide employees to work in a customer-focused manner, in compliance with different standards of cleanliness, hygienically, ergonomically, efficiently and economically;
- be capable of planning and implementing staff recruitment processes in their area of responsibility and of working in supervisory assignments;
- have in-depth knowledge of management systems, styles and methods and be familiar with key labour legislation and comply with it in their work;
- command co-operation with customers, negotiation, discussion and meeting practices as well as external and internal information and communication;
- be able to monitor and report on the profitability and performance of operations within their own area of responsibility, organisation or business enterprise;
- know how to use the financial indicators describing their organisation or enterprise when planning, assessing and developing operations within their own area of responsibility;
- know how to prepare a budget for their own area of responsibility and to monitor and report on its implementation;
- be capable of attending to purchasing supplies and services within their area of responsibility;
- be capable of participating as experts in their organisation

Range of occupations accessible to the holder of the certificate

Those who have completed the qualification may work as skilled workers in the cleaning services sector, such as service supervisors, cleaning supervisors, service managers, cleaning managers, product managers or contacts managers. They may work in planning, product development or expert assignments or as sales representatives within the sector, but also as entrepreneurs or independent self-employed people.

(*) Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers. More information on transparency is available by going to: www.cedefop.eu.int/transparency
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Official basis of the certificate

Name and status of the body awarding the certificate <i>The qualification certificate is awarded by the Qualification Committee appointed by the National Board of Education.</i>	Name and status of the national/regional authority providing accreditation/recognition of the certificate <i>Ministry of Education National Board of Education, a central administrative board operating under the auspices of the Ministry of Education</i>
Level of the certificate (national or international) <i>Post-secondary non-university level, ISCED 4C</i>	Grading scale/pass requirements <i>Pass/fail</i>
Access to the next level of education/training	International agreements
Legal base <i>Vocational Adult Education Act (631/1998); Vocational Adult Education Decree (812/1998)</i>	

Officially recognised ways of obtaining the certificate

The qualification is obtained by demonstrating vocational skills in competence tests. National qualification requirements have been defined in core curricula drawn up by the National Board of Education. Education and training leading to the qualification is arranged when necessary. This involves drawing up an individual study plan which includes a learning plan and a competence test plan.

Entry requirements

Qualifications may be completed irrespective of how the vocational skills and competences have been obtained.

Additional information

The organisation and supervision of competence tests is the responsibility of Qualification Committees. The Qualification Committees represent employers, employees, teachers and, when necessary, entrepreneurs in the field.

National reference point (NRP)

National Board of Education

P.O. Box 380

FI-00531 Helsinki, Finland

recognition@oph.fi

More information (including a description of the national qualifications system) is available by going to:

www.oph.fi/info/recognition